

Financial Aid Office Self Service

To view and accept your Financial Aid Offer:

Log into MyEastern

Username: S# (must include a capital S in front and all the zeros, numbers)

PIN (your 6 digit birth date.)

Click Student from the menu

Click Financial Aid from the menu

Click Award from the submenu

Click Award for Aid Year

Select year 2022-2023

Click Submit

Click the last TAB to the Right Accept Award Offer

Options for Accept Award Offers include:

1. Accept the full award amount by clicking Accept Full Amount of All Awards.
2. Choose Decline or Accept for each fund. **OR**
3. Accept a partial amount by selecting Accept and entering the amount in the Accept Partial Amount field.

Click Submit once all funds have been accepted or declined

Do not use the "undecided" option, it may cause a submission failure

To view billing amount information:

Log into MyEastern

Username: S# (must include a capital S in front and all the zeros, numbers)

PIN (your 6 digit birth date.)

Click Student from the menu

Click Financial Aid from the menu

Click Award from the submenu

Select Student Account from the submenu

Select

Direct Loan Borrowers

If this is your first time borrowing a Direct Loan, you must complete the Entrance Counseling and sign a Master Promissory Note (MPN). Follow these instructions to complete the requirements.

Go to www.studentloans.gov

Select the **Log In** button

Enter your FSA ID Username or E-mail Address and FSA ID Password

Entrance Counseling

***If you have already completed entrance counseling for another

Select [Entrance Counseling](#)

In the first box Select from the drop down menus the School State and Name

- School State: West Virginia
- School Name: Eastern WV Community & Tech College
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In the second box select I am completing entrance counseling to receive Direct Loans as an undergraduate student.

There are several sections to the Entrance Counseling, read each section and answer the question(s) that follow each. (Every time you answer a question, a green or red box will show up and tell you if your answer is correct.) If the webpage will not let you continue on, be sure that you have read all parts, answered all questions and completed all the interactive areas.

Master Promissory Note (MPN)

Select [Complete Master Promissory Note](#)

Select Complete Subsidized/Unsubsidized MPN

Fill in Personal Information

Select from the drop down menus the School State and Name

School State: West Virginia

School Name: Eastern WV Community & Tech College

Fill in Reference Information

Read all Terms and Conditions and check the small box stating you have reviewed the information

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Fill in Name