

Eastern West Virginia Community and Technical College  
Board of Governors Meeting  
Agenda – February 20, 2019

1. Call to Order
  
2. \*Action Items:
  - Approval of the Minutes ~~Meeting~~ of January 16 , 2018
  - Harold K. Michael Award
  
3. Presentation/Discussion:
  
4. Board Chair and Committee Reports
  - Board of Governors -Rob Tissue
  - Staff update -Ann Degnan
  - Faculty update -Curtis Hakala
  - Student update -Samantha Scamehorn
  
- 5.

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- The college will be funded at about \$1300 less SEOG than last year. FWS is about \$400 less than last year. Final

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Kristen Colebank started new position February 12 as Tufts faculty. Her major project is implementation of the Women Business program and HLC Substantive Change approval. The TLTC Committee met and reviewed items to be completed.

- o Complete College America GP initiative
- o **HLC Monitoring Committee update**
  - o Criterion 5A will meet on Feb 18.
  - o Criterion 4
    - f New Tracker designed and produced.
    - f Program Reviews filed.
    - f Report to clarify that WVCTC approval is not required.
    - f Schedule created.
    - f Assessment monitoring now a standard Assessment Committee agenda item.
    - f Three matrixes have been updated
  - o No report on 3C or 5D
- o **Annual Reauthorization Review: Deadline March 7, 2019**
  1. Continued enrollment decline.
  2. A two year decline in the retention rate. Last year, the College indicated that the Student Success Committee met quarterly. The Committee recommends that the College consider meeting on a monthly basis. Additional activities been considered for addressing low retention?
  3. The Committee was aware of a focused visit from HLC. What was the nature of the visit and any subsequent actions?
- o **ACEN Reaccreditation visit scheduled for February 20, 2020**
- o Catalog formatted by 2/25 and sent for final version and production.
- o Summer/Fall/Winter schedules are under development.
- o **Three faculty have submitted for promotion.**
- o Quarterly report for Perkins submitted.
- o Fees for all courses are being reviewed prior to April 1.
- o LabCorp is preparing for launch of new IDEA survey in April. Working with Ron and Ann to clean up courses in BANNER.
- o Meeting with WVSDB. Accepted changes to curriculum. Courses will be offered in a cohort model. WVSDB will assist in enforcing the standard registration deadlines for Eastern

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- Cyber Security
  - HVAC and trades (Tucker Community Foundation)
  - Successful drone meeting with NDS
  - Ongoing efforts to find funding for Potomac Highlands Regional Jail education program
  - Invitation from Governor's staff to meet with chief advisors to flesh out collaboration on Jim's Dream projects
  - Attended all day workforce training in Fairmont. Learned about ready made and available cybersecurity curriculum from Nancy Ligus
  - Met with Tucker County Commissioner Fred Davis to discuss starting CDL Class B license preparation program and other potential collaborations
  - Possible collaboration with Pierpont to assist Randolph County distillery. Could be more room for collaboration across the board in Randolph with Pierpont
  - Meeting with Allegany on Friday to discuss collaboration on machining program
  - Planning meeting with Eileen Johnson and Leslie Fink concerning next steps on food hub.
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- Culture of Innovation
    - AmeriCorps
    - Ag Action Council Maple Days 2/23 & 3/10
    - BioChar
    - Cluster Tourism
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- Resources
    - Facilities
    - Rich Donovan visited 1/31/19 to close out construction of new academic wing
    - Tech Center Welding Station -Electrical work complete, but contactor for exhaust motor needs to be replaced, MSE checking on warranty. Creative Construction looking into installing sheet metal to cover exposed wall
    - Tech Center Community Internet Room -C&P Carpet Plus quoted \$675 for carpet roll, will be installing Monday
    - Abandoned cars at Tech Center -both vehicles have been removed
    - Solar Canopy –

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New parking lot -D&T Builders 1 imited in terms of sidewalk work due to cold weather

- Human Resources
  - HR Assistant III
  - Critical Employees Policy (TBA)
- Technology
  - Community Computer Lab
- Communications and Marketing
  - High School Senior Campaign
- AP 220 Grant
- Grants
  - Benedum \$250,000
  - EPA Biochar \$70,000
  - Manure du Force \$25,000
  - USDA RBDG Amanda West Barn Feasibility Study
  - USDA Food Cooperative grant
- 6. Campus Safety and Security
  - Drills-Lockdown 2/13/19
- 7. Important Calendar Dates
  - SXSW March 7-13
  - Spring Break March 11-15
  - AACC April 11-16
  - Commencement May 11 at 10:00 am
- 8. New Business/Miscellaneous

Next Scheduled Meeting: March 20, 2019

Adjournment